Public document to be completed by the Contracting Authority

**SUPPLY CONTRACT NOTICE**

**Supply of equipment under the project “Clean and green life”**

**Location –** Municipality of Knjazevac, Republic of Serbia

1. **Publication reference**

CB007.1.32.224-2

1. **Procedure**

Local open

1. **Programme title**

Interreg – IPA CBC Bulgaria – Serbia Programme

1. **Financing**

Budget line BL5 – Equipment and works; Supply – Waste collection vehicle; Mini backhoe loader; Dump truck; Waste collection containers - large

1. **Contracting authority**

Name:

JKP Standard

Address:

8 Kaplarova Str, Knjazevac, Republic of Serbia

Represented by Omil Randjelovic, director

**CONTRACT SPECIFICATIONS**

1. **Description of the contract**

The subject of the contract is the supply of equipment of waste collection for better management of waste in Knjazevac Municipality. Supplies will support JKP Standard in better implementation of project activities, but will as well contribute to the overall waste collection of whole Municipality of Knjazevac. Supplies are consisted of: Waste collection vehicle, Mini backhoe loader, Dump truck, Waste collection containers – large.

1. **Number and titles of lots**

LOT-1 Supply of Waste collection vehicle

LOT-2 Supply of Mini backhoe loader

LOT-3 Supply of Dump truck

LOT-4 Supply of Waste collection containers - large.

**TERMS OF PARTICIPATION**

1. **Eligibility and rules of origin**

Participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium - of tenderers) which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) N°236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable Instrument under which the contract is financed (see also heading 22 below). Participation is also open to international organisations.

1. **Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide.

1. **Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

1. **Tender guarantee**

No tender guarantee is required.

1. **Performance guarantee**

No performance guarantee is required.

1. **Information meeting and/or site visit**

No information meeting is planned.

1. **Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Contracting Authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

1. **Period of implementation of tasks**

For LOT 1- 120 calendar days

For LOT 2 - 90 calendar days

For LOT 3 - 90 calendar days

For LOT 4 – 90 calendar days

from contract signature dates (taking into account the latest date of signature).

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

1) Economic and financial capacity of tenderer(based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

The selection criteria for each tenderer are as follows:

**Financial criteria for legal and natural persons:**

Valid for LOT 1, LOT 2, LOT 3, LOT 4:

* the average annual turnover of the tenderer must exceed the value of the Tenderer’s Financial proposal.

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 5 years from submission deadline.

**Professional criteria for legal and natural persons:**

Valid for LOT 1, LOT 2, LOT 3, LOT 4:

* has a professional certificate appropriate to this contract, such as certificate ensuring conformity to and ISO 9001 quality management system.
* at least 2 staff currently work for the tenderer in fields related to this contract; and

3) Technical capacity of tenderer *(*based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 5 years from submission deadline.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

**Criteria for legal and natural persons:**

Valid for LOT 1, LOT 2, LOT 3, LOT 4:

* the tenderer has delivered supplies under at least 2 contracts with a budget of at least value Tenderers financial proposal regarding municipal waste management or similar, which were implemented during the following period: 5 years from the submission deadline – 24/07/2017.

Capacity-providing entities

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Contracting Authority are when the tender rely in majority on the capacities of other entities or when they rely on key criteria. If the tender rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

1. **Award criteria**

Price

**TENDERING**

1. **How to obtain the tender dossier**

The tender dossier is available from the following Internet address: at <http://www.ipacbc-bgrs.eu/tenders> and <http://www.jkp-standard.rs/> The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send by e-mail in writing to

JKP Standard

8 Kaplarova Str, Knjazevac, Republic of Serbia

Contact person: Ivica Jelenkovic

Phone: 019/731-190

E-mail: ivica.jelenkovic@jkp-standard.rs

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the website at <http://www.ipacbc-bgrs.eu/tenders> and <http://www.jkp-standard.rs/>

1. **Deadline for submission of tenders**

24/07/2017, 13:00 at JKP Standard, 8 Kaplarova Str, Knjazevac, Republic of Serbia

Any tender received by the Contracting Authority after this deadline will not be considered.

1. **Tender opening session**

24/07/2017, 13:00 at JKP Standard, 8 Kaplarova Str, Knjazevac, Republic of Serbia

1. **Language of the procedure**

All written communications for this tender procedure and contract must be in English.

1. **Legal basis[[1]](#footnote-2)**

Regulation(EU) N°236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Interreg-IPA CBC Bulgaria - Serbia Programme, CCI Number:2014TC16I5CB007. See Annex A2 of the Practical Guide.

1. **Additional information**

Not applicable

1. Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term). [↑](#footnote-ref-2)